

**Town Of Ashland**  
12094 State Route 23  
Ashland, New York 12407  
August 11, 2025  
**Town Board Meeting**

**Attendance**

Supervisor Richard E Tompkins  
Councilperson-Deputy- Scott Tuttle  
Councilperson Jeff Gonzalez  
Councilperson James Garraghan  
Councilperson John Mattice  
Town Clerk Dawn Thorp

**Attending:** Larry Tompkins Superintendent of Highway, Travis Castle LVDV Operator, Chris Hamilton, Diane Cross

**1-4]** Supervisor opened the meeting with the Public Hearing and the Pledge to the American Flag at 7:34PM.

**Notice is hereby Given:** The Town of Ashland Town Board shall conduct a Public Hearing August 11, 2025 prior to the regular town board meeting. This is at # 12094 State Route 23, Ashland NY – The hearing is to consider a 11.8-foot variance for Chris Hamilton, 85 Deer Run Road, tax map # 76.00-3-7 for a carport and shed. Anyone interested shall be heard at that time. By Order of the Town Board, Dawn Thorp, Town Clerk- Dated July 14, 2025.

The Supervisor asked Chris to present his information, location, and reason for the variance. Chris brought his drawing the location that is due to the wet land around his property, and the setback. Therefore, this was the only location for the shed. The board questioned the footage; they were not sure if a variance is needed. The Supervisor said he can check with the Attorney for the Town- get his input. Motion by Councilperson James Garraghan, seconded by Councilperson John Mattice at 7:45PM to close public hearing, and open the regular town board meeting motion carried.

The supervisor asked the Board what they wanted to do regarding the Hamilton Variance? Motion by Councilperson Jeff Gonzalez to approve the variance, if it is not needed, we will rescind the variance, at the next meeting- this was seconded by Councilperson James Garraghan, motion; Adopted: 5 Aye Gonzalez, Tuttle, Tompkins, Mattice, Garraghan. 0 Nay

**5] Comments from the Floor:** There were no comments or concerns.

**6] Building and Maintenance for the town hall:** Diane wanted the board aware of the County Fireman's convention will be held in Ashland in 2026. Our building outside needs the areas re-landscaped, to date the landscaping has not been addressed since the building was built, after the fire. Diane received a two-phase plan for the work to be done by Trista; the board reviewed the estimates which were very reasonable. First phase to clean out the over grown plants and weeds, set up the areas to add base stone, this year. The snow and rain coming off the roof of the building, causes flooding of the mulch which runs into the parking areas. The Supervisor stated he will check the Procurement Policy and we will proceed as needed. Also, side; Diane mentioned we are due to tighten the snow guards this year on the roof we do this every other year.

**7] Application for Employment Donovan Darren:** The board reviewed his application-Motion by Councilperson Scott Tuttle, seconded by Councilperson Jeff Gonzalez to approve his employment as seasonal part-time, motion; Adopted: 5 Aye Gonzalez, Tuttle, Tompkins, Mattice, Garraghan. 0 Nay

**8] Farm Law- Right to farm:** The board discussed Ag & Market Laws-how it works to protect and govern everyone, farming and non-farming residents. Councilperson Scott Tuttle gave the board some information on Ag & Market guidelines and laws, as he is very familiar with them. People farming of any kind have certain guidelines set by Ag & Market, which must be followed. This would benefit everyone. Motion by Councilperson Scott Tuttle, seconded by Councilperson James Garraghan to set up a public hearing September 8<sup>th</sup>, 2025 for the Farming Law Right to Farm, motion; Adopted: 5 Aye Gonzalez, Tuttle, Tompkins, Mattice, Garraghan. 0 Nay

## **Water & Sewer Monthly Report:**

Travis was asked by the Supervisor to give his monthly report: Travis stated the #1 and #2 wells may still be under warrantee- but prorated after a certain number of years-He also asked the board about an invoice from Core and Main; Motion by Councilperson Scott Tuttle, seconded by Councilperson John Mattice to approve the invoice- motion; Adopted: 5 Aye Gonzalez, Tuttle, Tompkins, Mattice, Garraghan. 0 Nay

### **9] Town Board Resolutions #32-#36** (resolutions are signed and seal in the office)

**TB#32** Motion by Councilperson Jeff Gonzalez, seconded by Councilperson John Mattice to authorize the Supervisor to use the sum of \$1,633.96 of unappropriated fund balance of Ambulance District Funds to balance accounts in 2025 Ambulance District Fund, Motion; Adopted; 5 Aye- Gonzalez, Tuttle, Garraghan, Tompkins, Mattice- 0 Nay

**TB #33** Motion by Councilperson John Mattice, seconded by Councilperson Scott Tuttle to authorize the Supervisor to use the sum of \$ 1,441.23 of unappropriated fund balance of Highway Funds to balance accounts in 2025 Highway Fund, Motion; Adopted; 5 Aye- Gonzalez, Tuttle, Garraghan, Tompkins, Mattice- 0 Nay

**TB#34** Motion by Councilperson Jeff Gonzalez, seconded by Councilperson John Mattice to authorize the Supervisor to use the sum of \$5,67.04 of unappropriated fund balance of General Fund to balance accounts in 2025 General Fund, Motion; Adopted; 5 Aye- Gonzalez, Tuttle, Garraghan, Tompkins, Mattice- 0 Nay

**TB#35** Motion by Councilperson James Garraghan, seconded by Councilperson Scott Tuttle to authorize the Supervisor to use the sum of \$846.41 of unappropriated fund balance of Sewer District Fund to balance accounts in 2025 Sewer District Fund, Motion; Adopted; 5 Aye- Gonzalez, Tuttle, Garraghan, Tompkins, Mattice- 0 Nay

**TB#36** Motion by Councilperson Scott Tuttle, seconded by Councilperson Jeff Gonzalez to authorize the Supervisor to use \$408.51 of unappropriated fund balance of Water District Funds to balance accounts in 2025 Water District Fund, motion; Adopted; 5 Aye- Gonzalez, Tuttle, Garraghan, Tompkins, Mattice- 0 Nay

**10] Ambulance Resolution # 4** Motion by Jeff Gonzalez, seconded by Councilperson James Garraghan to authorize the Supervisor to transfer Ambulance District funds to balance accounts. Motion; Adopted; 5 Aye- Gonzalez, Tuttle, Garraghan, Tompkins, Mattice- 0 Nay

**11] Highway Resolution # 4** Motion by Jeff Gonzalez, seconded by Councilperson James Garraghan to authorize the Supervisor to transfer Highway funds to balance accounts. Motion; Adopted; 5 Aye- Gonzalez, Tuttle, Garraghan, Tompkins, Mattice- 0 Nay

**12] General Fund Resolution #8** Motion by Councilperson John Mattice, seconded by Councilperson James Garraghan to authorize the Supervisor to transfer General funds to balance accounts. Motion; Adopted; 5 Aye- Gonzalez, Tuttle, Garraghan, Tompkins, Mattice- 0 Nay

**13] Sewer District Resolution # 3** Motion by Councilperson James Garrahan, seconded by Councilperson John Mattice to authorize the Supervisor to transfer Sewer District funds to balance accounts. Motion; Adopted; 5 Aye- Gonzalez, Tuttle, Garraghan, Tompkins, Mattice- 0 Nay

**14] Water District Resolution # 3** Motion by Councilperson James Garrahan, seconded by Councilperson John Mattice to authorize the Supervisor to transfer Water District funds to balance accounts. Motion; Adopted; 5 Aye- Gonzalez, Tuttle, Garraghan, Tompkins, Mattice- 0 Nay

**15] Town Clerk's monthly Report for July 2025:** The board reviewed the report. Motion by Councilperson James Garraghan, seconded by Councilperson John Mattice to authorize the Supervisor to sign the report, motion; Adopted; 5 Aye- Gonzalez, Tuttle, Garraghan, Tompkins, Mattice- 0 Nay

Supervisor Tompkins left on a personal matter at 8:24pm. Deputy Supervisor Scott Tuttle took over the meeting.

**16] Ambulance Quarters:** tabled for now.

17] Executive session: No executive secession, currently.

Deputy Supervisor Tuttle asked the Town clerk to read the Warrant Bills:

**Warrant bills:** General Fund Warrant #8-28 Claims \$ 87,859.78, Highway Fund Warrant #8- 12 Claims

\$ 4,731.20, Ambulance District Warrant #8- 11 Claims \$ 6,550.00, Water District Warrant #8 2- Claims \$ 849.19, Streetlight Fund Warrant #8- 1 Claim \$ 206.23, WWTP Warrant #8- 1 Claim \$24,940.34

Deputy Supervisor asked for a motion: Motion by Councilperson John Mattice seconded by Jeff Gonzalez to pay bills as written, Adopted; 5 Aye- Gonzalez, Tuttle, Garraghan, Tompkins, Mattice- 0 Nay.

With no further business: Motion by Councilperson John Mattice seconded by Councilperson James Garraghan to close at 8:45pm

Dawn Thorp, Town Clerk

Dated: August 11, 2025