

Town Of Ashland
12094 State Route 23
Ashland, New York 12407
April 13, 2026
Town Board Meeting

Attendance of the Board

Supervisor- Chris Hamilton

Councilperson- Deputy Scott Tuttle

Councilperson- Jeff Gonzalez

Councilperson- James Garraghan

Councilperson- John Mattice

Town Clerk- Dawn Thorp

Attending: Cynthia Nelson, Heather Younes, Travis Castle

1-2] Supervisor Hamilton opened the meeting at 7:33pm with the pledge to the American Flag.

3] Comments: Supervisor Hamilton Asked if there were and comments. There were no comments or concerns.

Councilperson Scott Tuttle arrived at 7:37pm.

4] Planning Board:

5] Travis Castle Report: Water Main Update: Travis reported, gave the board his photos of the break in the water main. Travis stated we had a boil water in place- We were up to eighty thousand gallons, now Travis reports it is down to approximately eight or nine thousand. We will be working on shut offs to be able to shut off areas if there is a leak- to stop water volume- Travis gave pricing to the board and a time frame of two locations approximately 4 -6 hours for this work.

Travis brought a proposal from KCK Paving for the Sewer plant re surfing to ensure water runoff; this was planned in 2025. Motion be councilperson Scott Tuttle seconded by Councilperson James Garraghan to authorize the Supervisor to sign the proposal. Adopted: 5 Aye- Garraghan, Gonzalez, Mattice, Tuttle, Hamilton Nay 0.

On the sewer issue: at 12126 State Rt 23- Travis, Kevin Young, Supervisor Hamilton and Ziggy met. The findings with the sewer line, it is not an ill-legal hook up as previously thought. Kevin Young felt that the town would be responsible, if it was a pipe failure. When building the new garage, large trucks and excavation equipment, did the digging moving materials from the piping area, large equipment driving over the 10- to 15 feet span of line- caused the line to curve. This caused water to sit in the line, as it was not level, the water laid in the curved pipe, and backed up which caused backup in the house. Travis gave a diagram to the board to review. It was determined this is the responsibility of the owner. Travis stated, Kevin wants a letter written to the owner with their findings.

6] Employment Status Change:

The Code Enforcement Officer would like to have his pay on payroll vs Voucher payroll. Motion by Councilperson Gonzalez, seconded by Councilperson John Mattice to authorize the payroll. Adopted: 5 Aye- Garraghan, Gonzalez, Mattice, Tuttle, Hamilton Nay 0

Motion by Councilperson Scott Tuttle, seconded by Councilperson Jeff Gonzalez to upgrade Connor Aplin full time retroactive February 1, 2026. Adopted: 5 Aye- Garraghan, Gonzalez, Mattice, Tuttle, Hamilton Nay 0

Resignations:

3/11/26 Michelle Boccanfuso Assessors office help

3/23/26 Joe Stern General Maintenance

4/13/2026 Cynthia Nelson Bookkeeper 25 years- she will be missed by all of us.

Motion by Councilperson James Garraghan, seconded by Councilperson John Mattice to accept all resignations,

Motion; Adopted: 5 Aye- Garraghan, Gonzalez, Mattice, Tuttle, Hamilton Nay 0

7] Financials;

a. Bookkeeper: The Board discussed the position with Cindy leaving. Cindy agreed to help, if the board finds a qualified person to fill the position Councilperson Scott Tuttle, seconded by Councilperson John Mattice to have the accountant's office handle the bookkeeping for the present time, motion: Adopted; 5 Aye- Garraghan, Gonzalez, Mattice, Tuttle, Hamilton Nay 0

b. Minekill: The board discussed several things with Heather on the Minekill costs, councilors and number of children in each town. Scott is concerned about the liability to the town, the board was in agreement that having children involved there must be a background check on all councilors, they will look into the number of children from other towns. The cost of back ground checks before they make the final decision.

c. Health Insurance: The board reviewed the people on our insurance, they looked at the other insurance estimates available, regardless Insurance keeps going up. Motion by Councilperson Scott Tuttle, seconded by Councilperson John Mattice to remain with MVP policies. Motion, Adopted: 5 Aye- Garraghan, Gonzalez, Mattice, Tuttle, Hamilton Nay 0

d. Website/IT- Supervisor Hamilton had contacted three companies that can handle .gov. and for up grading and revamp the website. The state is pushing .gov websites for all towns. The board discussed the options they can do, here are a lot of work needed to update the website. The board went over the companies available, to come inhouse if needed. After the review and discussion, Motion by Councilperson James Garraghan, seconded by Councilperson Jeff Gonzalez to approve NDT (Nor Dutch Technologies) and no more than three computers to be purchased at this time. Motion: Adopted; 5 Aye- Garraghan, Gonzalez, Mattice, Tuttle, Hamilton Nay 0

e. Seal Coating: Town Hall parking lot with parking strips. Motion by Councilperson James Garraghan, seconded by Councilperson Scott Tuttle to accept the proposal from Jim Carroll for \$7,800.00. Adopted; 5 Aye- Garraghan, Gonzalez, Mattice, Tuttle, Hamilton Nay 0

f. Ambulance – Wi-Fi Suitcase- The board discussed this for dead zones- the areas without WIFI service- as there are many areas with no cell service. Chris was told other agencies the personnel, told him that use of the suitcases do not work in most dead zones around here.

g. Water Withdrawal Permit: Motion by Councilperson James Garraghan, seconded by Councilperson Scott Tuttle to approve the permit- motion: Adopted; 5 Aye- Garraghan, Gonzalez, Mattice, Tuttle, Hamilton Nay 0

h. Land Use Permit:

i. Ambulance Billing Report: The board reviewed the report from the billing company

8] Correspondence: Town of Hunter requesting our Support: The board agreed to do a resolution (TB Resolution #19) in support of the Town of Hunter Motion by Councilperson James Garraghan, second by Councilperson John Mattice- Motion- Adopted: 5 Aye- Garraghan, Gonzalez, Mattice, Tuttle, Hamilton Nay 0

Resolutions: (all resolutions are signed and sealed in the office)

9] General Fund Resolution# 3 of 2026: Motion by Councilperson James Garraghan, second by Councilperson John Mattice to authorize the supervisor to make the following transfers to balance General fund 2026 accounts.

10] Highway Fund Resolution # 4 of 2026: Motion by Councilperson James Garraghan second by Councilperson John Mattice to authorize the Supervisor to make the transfers to balance Highway Fund 2026 accounts Adopted; 5 Aye- Garraghan, Gonzalez, Mattice, Tuttle, Hamilton Nay 0

11] Ambulance Fund Resolution# 4 of 2026: Motion by Councilperson James Garraghan second by Councilperson John Mattice to authorize the Supervisor to make the transfers to balance Ambulance Fund 2026 accounts Adopted; 5 Aye- Garraghan, Gonzalez, Mattice, Tuttle, Hamilton Nay 0

12]Water District Resolution# 2 of 2026: Motion by Councilperson James Garraghan second by Councilperson John Mattice to authorize the Supervisor to make the transfers to balance Water District 2026 accounts Adopted; 5 Aye- Garraghan, Gonzalez, Mattice, Tuttle, Hamilton Nay 0

13] Town Board resolutions:

TB#16: Motion by Councilperson Jeff Gonzalez, seconded by Councilperson James Garraghan to authorize The Town Supervisor to use the sum of monies from different accounts to establish accounts in Certificates of Deposits. We have multiple investments; list attached to sealed Resolution. accounts Adopted; 5 Aye- Garraghan, Gonzalez, Mattice, Tuttle, Hamilton- Nay 0

TB#17: Motion by Councilperson Jeff Gonzalez, seconded by Councilperson James Garraghan to accept the Annual Sewer Billing for 2026 in the amount of \$12,716.16. Adopted; 5 Aye- Garraghan, Gonzalez, Mattice, Tuttle, Hamilton- Nay 0

TB #18: Motion by Councilperson James Garraghan, seconded by Councilperson Jeff Gonzalez to accept the Annual Water District Billing for 2026 (Debt Service) in the amount of \$ 39,020.76. Adopted; 5 Aye- Garraghan, Gonzalez, Mattice, Tuttle, Hamilton- Nay 0

TB#19: Support of Hunter: Motion by Councilperson James Garraghan, second by Councilperson John Mattice- to support Hunter with a resolution- Motion Adopted: 5 Aye- Garraghan, Gonzalez, Mattice, Tuttle, Hamilton Nay 0

Warrant Bills:

General Warrant #4- 41 Claims \$48,035.41, Highway Warrant #4- 13 Claims \$5,781.63, Ambulance Warrant #4- 1- 7 Claims \$11,211.32, Water District Warrant #4- 6 Claims \$5,825.95, WWTP Warrant# 4-17 Claims \$23,824.51, Street Light Warrant #4-2 Claims \$415.78.

Motion by Councilperson James Garraghan, seconded by Councilperson Jeff Gonzalez after audit of bills, to pay the bills as written. Motion: Adopted: 5 Aye- Garraghan, Gonzalez, Mattice, Tuttle, Hamilton Nay 0

Motion to close the meeting at 9:45 PM by Councilperson John Mattice, seconded by Councilperson Jeff Gonzalez, motion carried.

Dawn Thorp, Town Clerk

Dated: April 13, 2026