

**SUBDIVISION CHECK LIST**  
**TOWN OF ASHLAND PLANNING BOARD**

Date Rec'd \_\_\_\_\_

Subdivision Name \_\_\_\_\_  
 Classified: \_\_\_\_\_ Minor \_\_\_\_\_ Major \_\_\_\_\_ #Lots \_\_\_\_\_

Total Fees \$ \_\_\_\_\_  
 Date Fees Pd \_\_\_\_\_

Owner's Name \_\_\_\_\_  
 Address \_\_\_\_\_  
 Represented by: \_\_\_\_\_  
 \_\_\_\_\_

Tel. No. \_\_\_\_\_  
 Tel. No. \_\_\_\_\_

Final Date to submit Plat \_\_\_\_\_ Hearing Advertised \_\_\_\_\_ Hearing Date \_\_\_\_\_  
 (within 6 mos.)

Date Limit for Planning Board Action \_\_\_\_\_ (62 days from Public Hearing)

Planning Board Action: Date \_\_\_\_\_ Approved \_\_\_\_\_ Disapproved \_\_\_\_\_

Modification or Conditions: \_\_\_\_\_

**DOES APPLICATION INCLUDE:**

	YES	NO	N/A
FORWARDED TO COUNTY .....	___	___	___
EAF SHORT FORM .....	___	___	___
PINNING LETTER .....	___	___	___
Copy of DEED, Covenants or deed restrictions .....	___	___	___
Six copies of Field Survey .....	___	___	___
(a) Do on-site sanitation & water facilities meet County..... Board of Health Specs? Dept. of Health Approval?	___	___	___
(b) Have they been noted on the plat & signed by a licensed engineer?.....	___	___	___

**DOES FIELD SURVEY MAP INCLUDE:**

Flood Plains Shown (See FIRM Panel).....	___	___	___
Name and address of recorded owner and subdivider .....	___	___	___
Town, County, and Name of Subdivision shown.....	___	___	___
Indication of North Point .....	___	___	___
Date of Survey, Surveyor's License No. & Seal.....	___	___	___
Map Scale .....	___	___	___
Boundary lines of tract .....	___	___	___
Names of adjoining property owners .....	___	___	___
Part to be subdivided in relation to entire tract .....	___	___	___
Distance to nearest street intersection .....	___	___	___
Building Envelopes.....	___	___	___
<b>WITHIN PART TO BE SUBDIVIDED:</b>			
a. Location of existing structures.....	___	___	___
b. Wooded Areas .....	___	___	___
c. Streams and/or Ponds .....	___	___	___
d. Significant physical features .....	___	___	___
e. Perc Test Site .....	___	___	___
f. Topographical features greater the 20 feet .....	___	___	___
Utilities available .....	___	___	___
Streets proposed, mapped or built .....	___	___	___
Lot pattern, width and depth .....	___	___	___
Existing land use restrictions including, easements, covenants, & zoning lines .....	___	___	___
Complete description data by bearings & distance .....	___	___	___
Area corners on ground marked by monuments? .....	___	___	___
Corners referenced and shown on plot .....	___	___	___
Recreation areas .....	___	___	___
Systems of drainage, sewage, and water supply? .....	___	___	___