

**Town Of Ashland**  
**12094 State Route 23**  
**Ashland, New York 12407**  
**January 12, 2026**  
**Town Board Meeting**

**Attendance of the Board**

Supervisor- Chris Hamilton

Councilperson- Deputy Scott Tuttle

Councilperson- Jeff Gonzalez

Councilperson- James Garraghan

Councilperson- John Mattice

Town Clerk- Dawn Thorp

Attending: Barbara Cooke Planning Board, Jessica Greene WAJ Student, Robert Kehoe, Yvette Blain, Heather Younes.

**1-2] Supervisor Hamilton** opened the meeting at 7:30 pm with the pledge to the American Flag.

**3] Comments from the floor-** There were no comments or concerns

Councilperson Scott Tuttle arrived 7:35PM

**4] Yvette Blain- Proposed Variance for garage:** Yvette Blain & Rob Kehoe went to the Planning Board, the approved pending board approval for the Variance. She explained the reason for the location; she had prior approval for a smaller garage in 2020 but at the time could not build the building at that time. This building is larger, that is the reason for the variance. The board asked questions about the property line and reviewed the plans. The town clerk gave Yvette the paperwork Heather had put together for her.

Motion by Councilperson Scott Tuttle, seconded by Councilperson John Mattice to set a Public Meeting on February 9, 2026, at the Town Board meeting, at 7:30 PM Motion Adopted: 5 Aye Hamilton, Tuttle, Mattice, Garraghan, Gonzalez 0 Nay.

**5] Salary Increases for Hourly personnel 2026:** Supervisor asked if the board if the agreed the personnel hourly rate increase, wanted to make sure it is in the minutes. Motion by Councilperson James Garraghan, seconded by Councilperson Jeff Gonzalez to set the Hourly personnel with a \$1.00 increase per hour, Adopted: 5 Aye Hamilton, Tuttle, Mattice, Garraghan, Gonzalez 0 Nay.

**6] Jordan Braren- Letter of Resignation:** Supervisor Hamilton read the letter to the board. Jordan is taking a new position with Greene County - Supervisor Hamilton asked if the board would consider Jordan becoming a part-time employee should his hours allow him to work if needed for Ashland. Motion by Councilperson James Garraghan, seconded by Councilperson Jeff Gonzalez to accept his resignation and approve him as part-time status Adopted: 5 Aye Hamilton, Tuttle, Mattice, Garraghan, Gonzalez 0 Nay.

**7] RBT Memorandum Mileage in effect 2026:** Supervisor Hamilton read the memorandum to the board IRS new rate for Mileage for employees' reimbursement is approved for January 1, 2026, for 72.5 cents. Motion by Councilperson Scott Tuttle, seconded by Councilperson John Mattice to approve and accept the mileage, Adopted: 5 Aye Hamilton, Tuttle, Mattice, Garraghan, Gonzalez 0 Nay.

**8] RBT Accounting for 2026:** Supervisor Hamilton stated Cindy our bookkeeper has been doing a great job with this firm and keeping us out of trouble. Motion to approve the Accounting Firm and authorize the Supervisor to sign the contract, By Councilperson Jeff Gonzalez, seconded by Councilperson James Garraghan, Adopted: 5 Aye Hamilton, Tuttle, Mattice, Garraghan, Gonzalez 0 Nay.

**9] Attorney for the town Tal Rappleyea 2026 Contract:** The board reviewed Tal's annual contract. Motion by Councilperson Scott Tuttle, seconded by Councilperson James Garraghan, to approve and authorize the Supervisor to sign the contract for 2026. Adopted: 5 Aye Tuttle, Gonzalez, Mattice, Garraghan, Hamilton - 0 Nay

**10]Greene County EMS Contracts:** Reviewed by the Board no fee Medics is the only change- Motion by Councilperson James Garraghan, seconded by Councilperson John Mattice to authorize the Supervisor to sign the contract, Adopted: 5 Aye Tuttle, Gonzalez, Mattice, Garraghan, Hamilton - 0 Nay

**11] Columbia-Greene Humane Society 2026 Contract:** Each year we contract with the humane society should, we need to use their facility. Motion By Councilperson Jeff Gonzelez, seconded By Councilperson James Garraghan, to authorize the Supervisor to sign the contract, Adopted: 5 Aye Tuttle, Gonzalez, Mattice, Garraghan, Hamilton - 0 Nay.

**12] Town Board Resolutions: (all resolutions are signed and seal in the office)**

**TB#1-**Procurement Policy: Motion by Councilperson James Garraghan seconded by Councilperson John Mattice Adopted: 5 Aye Tuttle, Gonzalez, Mattice, Garraghan, Hamilton - 0 Nay

**TB#2-**Cash Management Policy: Motion by Councilperson Scott Tuttle, seconded by Councilperson Jeff Gonzalez Adopted: 5 Aye Tuttle, Gonzalez, Mattice, Garraghan, Hamilton - 0 Nay

**TB#3-**Prepayment of Utility and Certain invoices. Motion by Councilperson Jeff Gonzalez seconded by Councilperson James Garraghan. Adopted: 5 Aye Tuttle, Gonzalez, Mattice, Garraghan, Hamilton - 0 Nay

**TB#4-**Appointments for 2026: Deputy Supervisor: Scott Tuttle, Deputy Clerk – Tax collector Heather Younes, Deputy Highway Superintendent-Vacant, Court Clerk Peggy Rappleyea, Code Enforcement Officer Donald Schoenborn, Deputy Code Enforcement Officer-Vacant, Attorney for the Town Tal Rappleyea, ESQ, Planning Board- Grazyna Jankowska expires 2027, Planning Board Secretary Heather Younes, Health Officer- and Deputy Vacant, Registrar of Vital Statistics Dawn Thorp, Deputy of Vital Statistics Heather Younes, Dog Control Officer Bruce Femi, Town Historian Samerna Rion, Records Management Officer Dawn Thorp, Board of Assessment Review clerk- Vacant. Motion By Councilperson John Mattice, seconded by Councilperson Jeff Gonzalez - Adopted: 5 Aye Tuttle, Gonzalez, Mattice, Garraghan, Hamilton - 0 Nay

**TB#5-**Newspaper the Town will use, there is no newspaper within the Town of Ashland, Motion by Councilperson John Mattice seconded by Councilperson Jeff Gonzalez Adopted: 5 Aye Tuttle, Gonzalez, Mattice, Garraghan, Hamilton - 0 Nay

**TB#6-**The banks the Town will use, NBT Bank and NB of Coxsackie-. Motion by Councilperson Scott Tuttle, seconded by Councilperson John Mattice. Adopted: 5 Aye Tuttle, Gonzalez, Mattice, Garraghan, Hamilton - 0 Nay

**TB#7-** Exemption scale for Qualifying Senior citizens and Landowners who are disabled with lower income. Motion by Councilperson John Mattice, seconded by Councilperson J, Adopted: 5 Aye Tuttle, Gonzalez, Mattice, Garraghan, Hamilton - 0 Nay

**TB#8-** Authorizes the Supervisor to transfer balance of funds from Capital Reserve matching Water funds and close existing money market funds to NB of Coxsackie to Water usage Account and authorize Supervisor Hamilton to close the CDBG account that is complete. Motion by Councilperson James Garraghan, seconded by Councilperson John Mattice, Adopted: 5 Aye Tuttle, Gonzalez, Mattice, Garraghan, Hamilton - 0 Nay

**TB#9** Authorize the Supervisor to pay back the Ambulance District from the Highway Fund the amount of \$56,000.00 Motion by Councilperson James Garraghan, seconded by Councilperson Jeff Gonzalez, Adopted: 5 Aye Tuttle, Gonzalez, Mattice, Garraghan, Hamilton - 0 Nay

**TB#10** Authorize the supervisor to move \$15,844.30 from unappropriated funds to balance accounts in the Highway Fund, Motion by Councilperson Scott Tuttle, seconded by Councilperson James Garraghan- Adopted: 5 Aye Tuttle, Gonzalez, Mattice, Garraghan, Hamilton - 0 Nay

**13] General Fund Resolution# 1-** Motion by Councilperson James Garraghan, seconded by Councilperson Jeff Gonzalez Adopted: 5 Aye Tuttle, Gonzalez, Mattice, Garraghan, Hamilton - 0 Nay

**14]Highway Fund Resolution #1 -** Motion by Councilperson James Garraghan, seconded by Councilperson Scott Tuttle, Adopted: 5 Aye Tuttle, Gonzalez, Mattice, Garraghan, Hamilton - 0 Nay

**15] Street Light Fund Resolution #1 -** Motion by Councilperson James Garraghan, seconded by Councilperson John Mattice, Adopted: 5 Aye Tuttle, Gonzalez, Mattice, Garraghan, Hamilton - 0 Nay

**16] Sewer District Fund Resolution #1** -Motion by Councilperson Jeff Gonzalez, seconded by Councilperson James Garraghan, Adopted: 5 Aye Tuttle, Gonzalez, Mattice, Garraghan, Hamilton - 0 Nay

**17] Water District Fund Resolution#1** -Motion by Councilperson Scott Tuttle, seconded by Councilperson Jeff Gonzalez, Adopted: 5 Aye Tuttle, Gonzalez, Mattice, Garraghan, Hamilton - 0 Nay.

**18] Ambulance District Fund Resolution #1-** Motion by Councilperson Jeff Gonzalez seconded by Councilperson James Garraghan, Adopted: 5 Aye Tuttle, Gonzalez, Mattice, Garraghan, Hamilton - 0 Nay

**19] Ambulance Billing Reports December 2025-** Read and reviewed- Motion by Councilperson James Garraghan, seconded by Councilperson Jeff Gonzalez to accept the report, Adopted: 5 Aye Tuttle, Gonzalez, Mattice, Garraghan, Hamilton - 0 Nay

**20]Town Clerk's December report for 2025:** Reviewed by the Board. Motion by Councilperson Jeff Gonzalez, seconded by Councilperson Scott Tuttle to authorize Supervisor Hamilton to sign the annual report. Adopted: 5 Aye Tuttle, Gonzalez, Mattice, Garraghan, Hamilton - 0 Nay

**21] Town Clerk's Annual Report for the year of 2025:** Reviewed by the Board. Motion by Councilperson James Garraghan, seconded by Councilperson Jeff Gonzalez to authorize Supervisor Hamilton to sign the annual report. Adopted: 5 Aye Tuttle, Gonzalez, Mattice, Garraghan, Hamilton - 0 Nay

**22] Furnace for the Town Highway Garage:** Supervisor reports on what needs to be done on the furnace issue at the rt 23 garage.

Travis Castles Monthly report- Additional: Jetter Ports Motion to complete the project of the other 3 ports and use 2025 funds to finish this project. Motion by Councilperson James Garraghan, seconded by Councilperson Scott Tuttle Adopted: 5 Aye Tuttle, Gonzalez, Mattice, Garraghan, Hamilton - 0 Nay

For Information to the board: DEP Bill Tal is working on it- Supervisor Hamilton mentioned - Ambulance Pickup- Records Room – and house in question on water and sewer.

**Pay Warrant Bills: January 2026 Warrants:** Motion to pay bills as written by Councilperson James Garraghan, seconded by Councilperson John Mattice, Adopted: 5 Aye Tuttle, Gonzalez, Mattice, Garraghan, Hamilton - 0 Nay

General Fund Warrant#1-of 2026 14 Claims \$27,093.85, Highway Fund Warrant #1 16 Claims \$74,016.43, Ambulance Fund Warrant #1 16 Claims \$8866.75, Water District Warrant #1 4 Claims \$1788.66, Street Light Warrant #1 1 Claim \$215.34, WWTP Warrant #1 13 Claims \$22,311.63, ARPA Warrant #1 1 Claim \$6400.00

Supervisor Hamilton asked for a motion to Close at 8:20PM. Motion by Councilperson Scott Tuttle seconded by Councilperson John Mattice -motion carried.

Dawn Thorp

Town Clerk

Dated: January 12, 2026

# TOWN OF ASHLAND

12094 ROUTE 23 - PO BOX 129

**ASHLAND, NEW YORK 12407**

518-734-3636 Fax 518-734-5834

TDD# 1-800-622-1220

*"This is an equal opportunity provider and employer"*

Chris Hamilton, Town Supervisor

Scott Tuttle, Councilperson

Jeffrey Gonzelez, Councilperson

James Garraghan, Councilperson

John Mattice, Councilperson

## GREENE COUNTY PUBLIC NOTICE

### TOWN OF ASHLAND

**Notice is hereby Given:**A Public Hearing will be held to consider a proposed variance of 17 feet for a proposed 24x65x14 Garage and work shop regarding the 40-foot set back in the Town of Ashland. The proposed variance is for Yvette Blain, 12314 Route 23, Town of Ashland. The hearing will be scheduled February 9th 2026, 7:30PM at the Ashland Town Hall, 12094 State Route 23, Ashland, New York 12407. All parties will be heard at that time. By Order of the Town Board, Dawn Thorp, Town Clerk  
Dated: January 12, 2026